

TOWN OF BABYLON DEPARTMENT OF ASSESSMENT

ALTERNATIVE VETERAN'S INSTRUCTION SHEET – PLEASE READ CAREFULLY

Filing Deadline: **March 1, 2018** – Applications received after the filing deadline will be denied.

Applications Accepted: In Person 9:00 a.m. – 4:30 p.m. Monday through Friday
 By Mail Must be **postmarked** no later than March 1, 2018
 If mailing, consider using certified/return receipt

- Requirements:**
1. Must be the applicant's primary residence.
 2. Applicant must have been in active service during a designated war period and honorably discharged.
 3. If you are transferring within the State of NY, you must submit a letter of transfer from your previous municipality indicating the type of veteran's exemption and whether or not you were receiving the additional combat credit. Please do not complete this application, but contact us at 957-3014 so we may provide you with the proper paperwork.

The Town of Babylon requires the following information to be attached to and submitted with your **COMPLETED AND SIGNED** application:

- Photocopies of:**
1. **To prove ownership you must submit the following:**
 - a) **most recent** recorded deed
 - b) certificate of shares if you reside in a co-op
 - c) mobile home – bill of sale including serial number
(Note – if ownership of any of above is in a "trust", must provide copy of trust)
 2. **To prove residency (must reflect property address) you must provide one of the following:**
 - a) current driver's license or NYS non-driver ID
 - b) current car registration
 3. **Proof of service on active duty – copy of form DD-214 or separation papers** which must clearly state that the veteran served on active duty during the designated war period. Note: If veteran served in combat, the separation papers/DD214 must list service medals that qualify for the additional combat credit.
 4. **Proof of service-connected disability** – If the veteran has a service-connected disability, a recent letter from the Veteran's Agency indicating the actual overall combined percentage of the disability rating must accompany the application.
 5. **If spouse of veteran** – You must submit a copy of your marriage certificate.
If unremarried surviving spouse of veteran – You must submit a copy of both your marriage certificate and the veteran's death certificate.

The **Suffolk County Veteran's Service Agency** may be contacted for assistance with questions regarding your service status or application at: (631) 853-8387 <http://www.suffolkcountyny.gov/veterans/Home.aspx>

BE SURE TO SUBMIT YOUR COMPLETED APPLICATION WITH ALL REQUIRED DOCUMENTATION BY MARCH 1, 2018

INCOMPLETE APPLICATIONS WILL BE DENIED