



**TOWN OF BABYLON  
DEPARTMENT OF PLANNING & DEVELOPMENT  
BUILDING DIVISION**

200 East Sunrise Highway  
Lindenhurst, NY 11757-2598

**BUILDING PERMIT APPLICATION**

For

**CHRISTMAS TREE VENDORS**

**GENERAL INSTRUCTIONS AND INFORMATION**

Listed below are the requirements necessary to obtain a building permit for the sale of Christmas trees in the Town of Babylon. The property must be zoned E Business or G Industry; no permits will be issued for residentially zoned property. If the trees will be sold on an improved site, available parking spaces are not to be compromised for the display of the trees.

The goal of the Building Division is to insure the safety and quality of the premises in our town. Our staff is ready to assist you. If you have any questions regarding the application process, please call (631) 957-3108.

**REQUIREMENTS**

1. Building Permit Fees
  - \$250 sales permit fee - nonrefundable
  - \$500 cleanup fee – refundable  
(cash, certified check or cashier's check)  
This fee will be refunded when the lot has been cleaned up
2. Building Permit Application Form
  - Must be completed, signed and notarized
3. Owner's Endorsement, if applicable
  - Must be completed, signed and notarized  
Note: if there is a new property owner within the past six months, a copy of the new deed is required so we may verify the current owner
4. Two Surveys of Property

*The Town does not accept trees for disposal at the barrier beaches!  
It is the responsibility of the vendor to dispose of trees properly.*