



**TOWN OF BABYLON
DEPARTMENT OF PLANNING & DEVELOPMENT
BUILDING DIVISION – SIGN PERMIT SECTION**
200 East Sunrise Highway
Lindenhurst, NY 11757-2598

TEMPORARY SIGN PERMIT APPLICATION

GENERAL INSTRUCTIONS AND INFORMATION

Pursuant to the Town Code, permission from the Town of Babylon is required for the erection of temporary signs, including streamers. It shall be unlawful for any person to erect, construct, alter, relocate, reconstruct, display or maintain any temporary sign, including streamers, without first obtaining a written permit from a Building Inspector. All signs shall be subject to the approval of a Building Inspector as to the structural safety and conformance to recognized engineering standards of the Town Code.

Temporary signs are allowed in all zoning districts, in addition to any other signs permitted, and are subject to the following restrictions and specifications:

- **Temporary Sign Permit is valid for 30 days after issuance and may not be renewed. Upon expiration of the permit, the sign must be removed and properly disposed of.**
- Application for Permit – any person who wishes to obtain a permit shall file a written application indicating the structural members, the lettering, the pictorial matter or other copy located on the sign face, the position of the sign on the building or property, the material comprising the sign and sign structure, the method of attachment and any such other information as may be required by the Building Inspector.
- Sign may not be illuminated.
- Not more than 2 temporary sign permits shall be issued for any property within a 12 month period.
- Not more than 4 temporary signs, exclusive of streamers, are permitted on any commercially or industrially zoned property at a time. The temporary sign area for commercially or industrially zoned property is a maximum of 24 square feet and 15 feet in height.
- Not more than 1 temporary sign, exclusive of streamers, is permitted on any residentially zoned property at a time. The temporary sign area for residentially zoned property is a maximum of 4 square feet and 5 feet in height.
- No streamer shall be erected or maintained which is less than 8 feet above grade or more than 15 feet above grade.
- Fees - \$1 per square foot; \$1 for each political sign, \$25 for streamers

Temporary Signs are not permitted in the following locations and may be removed by a Building Inspector or any other Town employee or agent designated by the Supervisor without prior notice to the owner:

- Municipal property – State, County, Town
- Right-of-way lines of any public street, sidewalk or public right-of-way
- Roof, tree, pump, hydrant, telephone pole, electrical pole, street lighting pole
- Motor vehicle, trailer or other vehicle

The goal of the Building Division is to insure the safety, welfare and quality of life of the residents in our town. Our staff is ready to assist you. If you have any questions regarding the application procedure, please call (631) 957-3060 or 7423.

Town of Babylon

Department of Planning and Development
Building Division - Sign Permit Section
200 East Sunrise Highway, Lindenhurst, NY 11757-2598
Phone No. (631) 957-3058 Fax No. (631) 957-3115

FOR OFFICE USE ONLY			
SCTM #0100-			
Zoning Districts:			
<input type="checkbox"/>	APPROVED	<input type="checkbox"/>	DENIED
Date Approved/Denied:			
TSP #		Expiration Date:	
Date	Amount	Receipt #	

APPLICATION FOR TEMPORARY SIGN PERMIT

(Please print all information)

Applicant Information:

Name:	
Company/Corporation Name or Political Party:	
Address:	
Telephone Number:	Fax Number:

Property Owner's Information

Property Owner's Name:
Company/Corporation Name:
Property Address:
Telephone Number:

Sign Information:

Type of Sign (check one):	<input type="checkbox"/> Political	<input type="checkbox"/> Streamer	<input type="checkbox"/> Other _____	
Location of Sign (check one):	<input type="checkbox"/> Ground	<input type="checkbox"/> Wall	<input type="checkbox"/> Window	<input type="checkbox"/> Other _____
Property address (where sign will be erected):				
Size of Sign (width and height):		Area of Sign (square feet):		
Wording on Sign:				

Sworn to before me this _____ day of _____, 200____

Notary Public

I hereby consent to the erection of the above sign on my property:

Property Owner (Print Name)

Property Owner's Signature