
PLUMBERS LICENSE RENEWAL FACT SHEET

Your Town of Babylon plumbers license EXPIRES on June 30th. To renew your license for the next three (3) years, please complete the renewal application (green form) and return it to us with the items listed below.

PLEASE NOTE: If we do not receive your complete application by JUNE 30th, your license will EXPIRE, and you will not be allowed to do plumbing work within the Town of Babylon. Once your license expires, an additional fee of \$100 dollars is required to reinstate your license. NO EXCEPTIONS WILL BE MADE.

Please submit the following items:

1. COMPLETED RENEWAL APPLICATION FORM.
2. INSURANCE CERTIFICATE. Must be in your individual name and show a minimum Liability and Accident coverage:
\$1,000,000.00 - Personal Injury Liability
\$1,000,000.00 - Property Damage Liability
Town of Babylon must be listed as additional insured.
3. WORKMEN'S COMPENSATION COVERAGE OR WAIVER FROM WORKMEN'S COMPENSATION.
4. CERTIFIED CHECK OR MONEY ORDER FOR \$75.00 Payable to the Babylon Town Clerk.
5. YOUR EXPIRED LAMINATED IDENTIFICATION CARD. TWO (2) NEW PICTURES 1 1/2" BY 1 1/2" AND NEW (*SIGNED*) IDENTIFICATION CARD.
6. ONE PROOF OF BUSINESS ADDRESS - ONE PROOF OF RESIDENCE ADDRESS.
7. IF LICENSE IS RECIPROCAL YOU NEED AN UPDATED LETTER OF GOOD STANDING.

IF YOU HAVE ANY QUESTIONS PLEASE CALL 957-4289.

**Town of Babylon - Town Clerk - Plumbers Licensing Board
200 East Sunrise Highway, Lindenhurst, NY 11757-2598**